



24 March 2020

Dear Parents and Guardians,

Learning Continuity and Well-being Safeguards for our YCKSS Community in Term 2

I hope you and your families are keeping well. School has re-opened smoothly after the March school holidays. Here in Yio Chu Kang Secondary School, we are working hard together as one family to ensure that learning continues in a safe and conducive environment.

1. Greater measures to keep YCKSians safe in school

We are fully aware of the fast changing COVID-19 situation in Singapore and around the world. Therefore, in Term 2, we are taking further steps to keep your child/ward safe. In addition to the measures announced in my previous letter, we have added the following practices to ensure learning continuity:

- a. Students and staff who travelled overseas during the March holidays will not report to school for 14 days upon their arrival to Singapore.
- b. Everyone is screened first for temperature at all entry points before temperature reading is formally taken again each morning.
- b. CCAs and school-based after-school programmes are suspended until 5 Apr 2020.
- c. Students are assigned fixed seating arrangement in single rows in classrooms.
- d. Students are seated in designated zones in the canteen for recess.
- e. Students carry out a daily wipe-down routine for spaces that they have used, both in the canteen and in class.
- f. Students are taught to be even more familiar with the online Student Learning Space (SLS) so that they are comfortable with digital alternatives to learning.

2. We need your help

I will need your cooperation to further safe-guard our school community. Please help us with these steps:

- a. If any member of your household has returned from overseas within the past 14 days and develops a fever or starts to display flu-like symptoms, ensure that he/she gets necessary medical attention as soon as possible. While waiting for the outcome of medical diagnosis at home, **inform us immediately and keep your child/ward at home**. The school will minimise learning disruption by arranging Home-Based Learning.
- b. Remind your child to practise good personal hygiene practices, social responsibility and safe distancing measures **even when he/she is absent from school**.
- c. Strongly encourage your child to avoid crowded places, gatherings and situations of prolonged mixing that could increase the risk of inter-class or inter-school transmission.

We all play an important part in times of crisis. Your active vigilance and assistance will help us to keep our school as a safe place for learning for all. Together, we can get through this.

3. Parent Teacher Conference (PTC) on 3 April 2020 for Sec 2, 4 and 5

The PTC is a very useful checkpoint to gather feedback about your child's/ward's learning disposition and academic progress. In view of enhanced social distancing measures, we will be replacing the face-to-face PTC with a discussion over the phone instead. If you have booked an appointment via AsknLearn Portal to discuss the progress of your child/ward, the Form Teacher(s) will contact you via phone on 3 April afternoon.

4. Assessment Matters – Changes to plans for Secondary 2 Mid-Year Exams

To ensure that Secondary Two students are focused on learning well, we are giving as much time as possible to learning in class. Therefore, to free up more time for this and ensure any student affected by Leave of Absence is also able to keep pace, we have adjusted the way we gather formal assessment feedback about learning. For Sec 2s, to make certain that they are well-prepared for the Weighted Assessments and the Semestral Examinations during their streaming year, the school is modifying the Sec 2 assessment weightings. We will also be replacing the Sec 2 Mid-Year Examination with Weighted Assessment in Term 2. Please note that a Weighted Assessment is not a Common Test. The table here shows you the revised assessment plan.

Revised Assessment Plan for Secondary 2 w.e.f 24/3/2020				
	Term 1	Term 2	Term 3	Term 4
	Weighted Assessment	Weighted Assessment	Weighted Assessment	End-of-Year Examination
Sec 2	10%	15%	15%	60%

5. Supporting our Graduating Classes

Besides current plans to ensure our Sec 4/5 are supported in their preparation for National Examinations, these here are extra decisions we have taken in the light of COVID-19.

- Secondary 4 and 5 students will have their CCA stand down with immediate effect. They do not need to attend CCA from this term onwards.
- Students identified for the Structure Remedial Programme for different subjects will continue as reflected in their Timetable.
- Mother Tongue Intensive Lessons will continue as planned to prepare candidates for the June O Level MTL written papers.
- Plans for Sec 4/5 Mid-Year Examinations will continue with appropriate and strict social distancing measures.

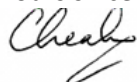
Please do not hesitate to contact our Year Heads if you have any queries.

Year Head Upper Sec: Mr Mok Boon Foong 64560669 ext. 118

Year Head Lower Sec: Ms Kelly Cho 64560669 ext. 205

Thank you for your patience, faith and support. Keep safe and stay in touch.

Yours sincerely,



Mrs Carol Lim, Principal