



6 April 2020

Dear Parents and Guardians,

Full Home-Based Learning Days from 8 April to 4 May 2020

Due to serious developments in the COVID-19 situation, MOE has instructed all schools to move to Full Home-Based Learning (FHBL) from 8 April to 4 May 2020. This is part of the significantly stricter measures to control the spread of the virus in the face of rising cases that are locally transmitted. This means that your child will

- study from home starting from Wednesday, 8 April 2020 (Term 2 Week 3)
- return to school on Tuesday, 5 May 2020 (Term 2 Week 7)

A. Stay connected with us via Parents Gateway

MOE will reassess the COVID-19 situation and communicate updates thereafter. Download the Parents Gateway app, if you have not done so to stay in touch with such school updates. Announcements during FHBL will be sent out this way first.

B. Additional support during FHBL

If your child requires further support during the FHBL, alert the Form Teacher or the school. We appreciate that you inform us in advance so we can better assist your child and issue practical advice before HBL begins. Do let us know if your child has issues with FHBL or difficulties in resources.

C. Last Week's HBL Day

On Thursday 2 April 2020, we implemented a National Home-Based Learning Day and it was highly successful. Our school system for remote learning was tested and it ran smoothly.

- Students knew how to download the HBL Customised Timetable and Daily Assignment Plan.
- Some of the students had a chance to experience their teachers conducting live lessons.
- They were able to complete their learning tasks both in the online Student Learning Space (SLS) and offline.
- Our Student Care Centre also ran a Live Chat with students during one of the breaks.
- The ICT team and key personnel worked creatively with teachers to ensure HBL activities were effective for students.
- The HBL Day ended with a Form Teacher Time and this gave the teachers a chance to check the well-being of students and ask about their learning in general.
- Students have been marvellous, demonstrating a willingness to follow teacher's instructions and cooperate in the HBL activities.

The efforts of the staff and students in last week's NHBL Day have been very inspiring. We are now even more confident that learning can carry on even though students will be doing FHBL. My staff and I will continue to work tirelessly to support our students and ensure that learning continues during the month-long FHBL.

D. Tips for a Successful FHBL

We share with you some of the success factors from last week's experience. We hope they work for you and your child.

1. **Being ready:** Students are ready for learning before 8 am. They have taken their breakfast and are suitably dressed. They are psychologically ready to focus and study.
2. **A studying space:** Students have a space in the home to concentrate on studying, away from distractions such as a TV.
3. **Internet connection:** Students are able to move closer to the Wi-Fi router (if needed) to ensure the Wi-Fi signal is strong enough.
4. **Ear piece:** Students who use an ear piece or headphones are better able to listen to lessons that are conducted live by the teacher. They are also able to concentrate on videos they are instructed to view. This is especially helpful when the home is busy with other people around.
5. **Follow the Daily Assignment Plan:** Students who follow the Assignment Plan and keep to the instructions find that the daily work is manageable. The FHBL daily schedule ends at 2pm. If a student delays finishing the work that is allocated to be completed within each lesson, there may be a build-up of assignments that he/she has to find time to do during their personal time after each HBL day.

E. Assessments are suspended Support for the graduating classes - Secondary 4s and 5s

Due to the implementation of FHBL, there will be no Mid-Year examination for Sec 4s and 5s. There will also be no Weighted Assessments carried out for Term 2 for Sec 1s, 2, and 3s. Teachers will continue guide students and focus on learning and extending the learning.

- The Daily Assignment Plans are designed by the teachers to ensure that the lessons follow the Scheme of Work for each subject.
- The FHBL activities guide students to practise skills to meet important learning outcomes.
- The teachers are also providing many opportunities for students to consult them and to ask questions through various platforms.
- Most of all, the students will get feedback about their learning.
- When the students settle into the routine of learning from home, we plan to resume the **Sec 4/5 Structured Remedial Programme for small groups in the last two weeks of the FHBL**, in the afternoons. Your child will be informed of the details if he is involved.

F. If you need further help

Please do not hesitate to contact our Year Heads if you have any queries.

- Year Head Upper Sec: Mr Mok Boon Foong 64560669 ext. 118
- Year Head Lower Sec: Ms Kelly Cho 64560669 ext. 205

We hope you stay healthy and positive. Keep safe and stay in touch.

Yours sincerely,



Mrs Carol Lim, Principal