

YIO CHU KANG SECONDARY SCHOOL

Parents' Handbook for Secondary One (2024)

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	Tasks to Complete (if applicable) Date of Submission			
2	Mass Appeal Exercise (Medical Reason)	By 21 December 2023 (12 noon)		
8	Financial Assistance Scheme Application	By 21 December 2023 (2pm)		
12	Subject Based Banding Offer Letter (via Parents Gateway) Date of submission will be stated on the offer letter			
18	CCA Application Form (Compulsory for all) By 18 January 2024			
25	Registration for Secondary One Parent - Teacher (Face to Face) Meeting via Parents Gateway	2 to 5 January 2024		

YIO CHU KANG SECONDARY SCHOOL



Our Vision

A Community of Learners, Leaders and Innovators

Our Mission

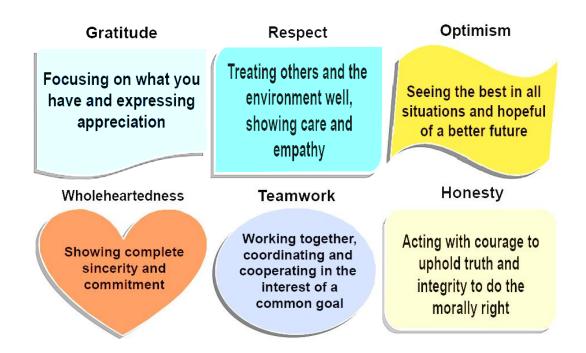
Nurturing students of character who thrive through love of learning, and a willingness to grow and lead in meaningful service to self and others

Our Motto

Pursuit of Knowledge, Service to All

Our GROWTH Values

Gratitude, Respect, Optimism, Wholeheartedness, Teamwork, Honesty



PRINCIPAL'S LETTER TO SECONDARY ONE PARENTS

Dear Parents / Guardians

Yio Chu Kang Secondary School welcomes your child/ward to our YCKSS Family! It will be an exciting year for your child/ward and your family as he/she enters a new phase in his/her life.

This Handbook has been prepared to provide you with the necessary information on education in Yio Chu Kang Secondary School. We hope it helps you to take note of the important points to better prepare your child/ward for secondary school education.

All necessary information is provided via this handbook and on Parents Gateway. You **DO NOT** need to come to school in person on 20 December 2023.

You are encouraged to purchase your child's / ward's textbooks and school uniform online or at the designated dates and time slot stated on page 5.

Your child/ward will report to school on **2 January 2024 (Tuesday) by 7:55 a.m**. to the school hall. There will be student leaders and staff to guide your child/ward at the foyer.

Do take note of the following important information:

Mass Appeal Exercise (Medical Reasons)

Students, who wish to appeal for a transfer of school due to any of the following medical reasons, may participate in the Mass Appeal Exercise (MAE):

- 1. Serious Medical Condition, e.g. chronic heart or kidney conditions. Supporting medical documents are required.
- 2. Severe Physical Impairments (Assessment reports from a qualified medical professional stating clearly the student's condition and needs are required).

Parents/Guardians will need to email yckss@moe.edu.sg for the application form on 20 December 2023 (Wednesday). The completed application form and supporting documents must be emailed back by 21 December 2023 (Thursday), 12 noon.

Alternatively, you may contact the school at 6456 0669 to make an appointment to come to school to apply for the Mass Appeal Exercise on 21 December 2023 (Thursday) morning.

Application without supporting documents or incomplete forms will not be processed. The application results will be released to original posted secondary school on 2 January 2024 (Tuesday).

Successful applicants will not be able to reject the reposted school. They will not be admitted back to the original posted secondary school.

MOE Direct School Admissions

Students who have been successfully allocated to their DSA schools will not be allowed to transfer to another school. They are expected to honour their commitment to the allocated school for the entire duration of the programme.

We look forward to meeting your child/ward on 2 January 2024. Meanwhile, if you have any concerns and queries, do not hesitate to reach out to us. We hope you stay safe and well.

Yours sincerely,

Mrs Betty Chow Principal

SECONDARY ONE CLASS FORM TEACHERS

Below is the list of Secondary 1 Form Teachers and their email addresses. They will be contacting you personally to inform you of the class allocated to your child. The school randomly distributes Sec 1 students across the classes and not by PSLE results. As Yio Chu Kang Secondary School has been implementing Full Subject Based Banding since 2023, all Sec 1 & 2 students will be in mixed form classes.

<u>Class</u>	<u>Class</u> <u>Form Teacher</u> <u>Email Address</u>		
	Mr Michael Cartwright	michael_william_cartwright@moe.edu.sg	
1A	Ms Xu Xiao Hong	xu_xiaohong@moe.edu.sg	

Class	Form Teacher	Email Address	
1B	Ms Fong Ya Yi (Mrs Adele Nair)	fong_ya_yi@moe.edu.sg	
	Ms Rathidevi Shanmugam rathidevi_shanmugam@moe.ed		

<u>Class</u>	Form Teacher	Email Address	
1C	Ms Amelia Tew Tjin Lian	tew_tjin_lian_amelia@moe.edu.sg	
	Ms Foo Ger Maine	foo_ger_maine@moe.edu.sg	

<u>Class</u>	ass Form Teacher Email Address	
1 M	Ms Leong Ngan Nyun Anna	leong_ngan_nyun_anna@moe.edu.sg
1D	Ms Tan Ting	tan_ting@moe.edu.sg

<u>Class</u>	Form Teacher	Email Address	
4 F	Mr Darren Tham Hwi Jin	darren_tham_hwi_jin@moe.edu.sg	
1E	Mdm Ye Yuluan	ye_yuluan@moe.edu.sg	

<u>Class</u>	ass Form Teacher Email Address		
1 -	Mrs Cindy Ong	ong_joo_huay@moe.edu.sg	
1F	Ms Lim Li Whey	lim_li_whey@moe.edu.sg	

PURCHASE OF TEXTBOOKS & SCHOOL UNIFORMS

To facilitate a smooth experience for our students, the school has put in place allocated dates and timeslots for the purchase of textbooks and school uniforms.

The appointed vendor for textbooks and school uniforms is Asencio Pte Ltd. Please refer to the details below for walk-in purchase.

Dates:	21 & 22 December 2023 (Thursday & Friday) 26 to 29 December 2023 (Tuesday to Friday) 2 to 5 January 2024 (Tuesday to Friday)
Time:	9 am to 3pm
Location:	Canteen (Level 1)

Parents who wish to make online purchase may do so **from 21 to 23 December 2023**, via www.asenciobookshop.sg Please note that you are required to create an account before proceeding with the online purchase. Orders placed online may be collected from the school bookshop based on the self-collection date indicated during your order. Alternatively, home delivery is available at applicable fees:

Textbooks - \$10 excluding GST Uniforms - \$6 excluding GST

Note:

- Uniforms consist of formal school uniform, PE attire and Level T-shirt (Red colour).
- School shoes and socks must be white in colour.

1. Recommended number of uniform sets to purchase

- At least 1 set of formal school uniform (to be worn on Assembly Day every Tuesday).
- At least 2 sets of PE attire.
- Sec 1 "Discovery" Level T-shirt (Red colour). This is a complimentary Level T-shirt sponsored by YCKSS School Advisory Committee. It is worn on some school events and on alternate Fridays.

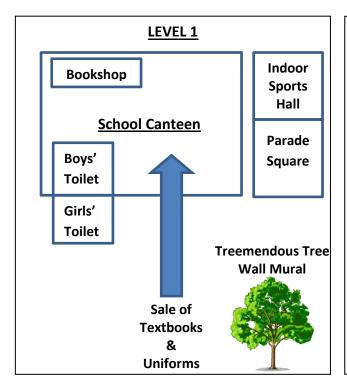


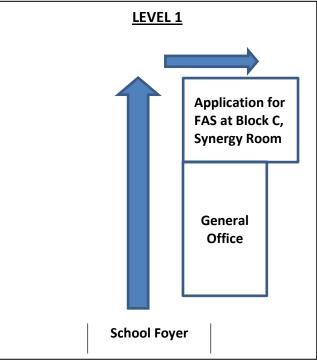
2. Students on Financial Assistance Scheme (FAS)

Eligible Singapore Citizen students are required to present an FAS approval letter issued by YCKSS when collecting the textbooks and school uniforms. Parents may apply for FAS **by 21 December 2023 (Thursday) 2pm**. Please refer to subsequent page on "FINANCIAL MATTERS" section for more details on the FAS application procedures.

3. Location maps for Purchase of Textbooks, Uniforms and FAS Applications

Sale of Textbooks & Uniforms	New FAS applications & collection of FAS
	Approval Letters
Canteen (Level 1)	Synergy Room (Level 1)





4. Contact Information of Textbook and Uniform Vendor

Asencio Pte Ltd

120 Hillview Avenue, S 669594

Tel: (65) 6764 3102

Website: www.asencio.com.sg

Sizing information of YCKSS Uniforms https://www.yiochukangsec.moe.edu.sg/our-family/Students/School-Uniform

5. Parking Facilities

Parents who are driving may park your vehicles at the available parking lots in our school compound. We seek your understanding that parking is limited as there are lots reserved for season parking holders. If the school carpark is full, you may wish to park at the nearby carparks of the surrounding HDB blocks.



FINANCIAL MATTERS

1. School Fees

Monthly School Fees	Singapore Citizens	Permanent Residents	International Students (ASEAN)	International Students (non-ASEAN)
1. School Fees	\$5	\$560	\$970	\$1,910
2. Single-Tier Miscellaneous Fees	\$20	\$20	\$20	\$20
Total Amount Payable	\$25	\$580	\$990	\$1,930

2. Financial Assistance Scheme (FAS) for eligible Singapore Citizen students

For approved (existing) FAS students:

Students with approved FAS applications from their Primary Schools may proceed to the Synergy Room (Level 1) on <u>21 December 2023 (Thursday)</u>. Please bring along the approval letter from the Primary School.

We will issue our school's approval letter confirming your FAS status for 2024. **Thereafter, please bring this letter to the textbook and uniform vendor to collect the items.** The vendor will be retaining the original letter for record and billing purposes.

For new FAS applicants:

The application form is available here.



Parents may download the form, print and submit via email to vckss@moe.edu.sg along with all necessary supporting documents. Alternatively, a hard copy can be collected from the General Office. Please submit the original application form and all supporting documents to the school by 21 December 2023 (Thursday) 2pm.

If you have any queries, please contact the school at 6456 0669.

3. School Smart Cards for Concessionary Travel

All students entering Secondary One will be issued with a new Secondary School Smart Card (SSC) for concessionary travel. While students are waiting for their Secondary level SSCs to be ready, they may continue to use their Primary level SSCs for concessionary travel till end April 2024.

Students can still purchase the Bus Concession Pass (BCP) using their Primary level SSCs but they are required to purchase the BCP for Secondary School students.



MOE FINANCIAL ASSISTANCE SCHEME (FAS) 2024

The Ministry of Education provides financial assistance to Singaporean students from our Government and Government-Aided Schools who need financial assistance for their studies.

INCOME CRITERION

Gross Monthly
Household Income =

\$3,000 OR BELOW

OR

Per Capita Income =

\$750 OR BELOW

Calculate Per Capita Income =

Total Gross Monthly Household Income No. of Household Members

BENEFITS

	Academic Level			
Item	Primary	Secondary	Pre-U	
School Fees	Not applicable	Full subsidy of \$5 per month	Full subsidy of \$6 per month	
Miscellaneous Fees	Full subsidy of \$13 per month	Full subsidy of \$20 per month	Full subsidy of \$27 per month	
Textbooks	Free tex	tbooks	Not applicable	
School Attire	Free scho	ool attire	Not applicable	
Transport Subsidy*	65% of monthly school bus fares for students taking school bus; or \$17 transport subsidy per month from month of approval, up to \$204 per annum for students taking public transport	\$17 transport subsidy per month from month of approval, up to \$204 per annum for students taking public transport		
School Meal Subsidy^	Subsidy for 7 meals per 5-day school week from month of approval, for up to 40 school weeks per annum	Subsidy for 10 meals per 5-day school week from month of approval, for up to 40 school weeks per annum	Not Applicable	
Bursary	Not applicable		\$1,200 per annum	

^{*}If the FAS application approval is not from January, the transport subsidy will be pro-rated accordingly from the month after your application is approved to December of the same year. ^Subsidies for school meals purchased and consumed in school.

HOW TO APPLY?

Application forms are available from the school and MOE website. The school will notify you of the outcome of your application.

ADDITIONAL HELP REQUIRED?

If you need additional help, you can approach your child's school for further financial assistance.

If you need help to get a digital device and/or broadband internet access, you can apply for IMDA's DigitalAccess@Home scheme*. For details, please visit www.digitalaccess.gov.sg

For enquiries, please contact IMDA hotline 6377 3800 or e-mail: digitalaccess@imda.gov.sg

Subject to eligibility and availability.

OTHER INFORMATION

Parents with children in different schools

You need to submit only one application form for all your school-going children to one of their schools. The school which receives the application form will inform you of the outcome for all the children.

Primary 6 students going to Secondary 1 in 2024

Primary 6 students can apply for MOE FAS at their primary school for Secondary 1 next year.

For more information, visit www.moe.gov.sg/financial-matters/financial-assistance/

For more information, visit http://www.moe.gov.sg/financial-matters/financial-assistance/

SCHOOL HOURS & GETTING TO SCHOOL

1. School Hours

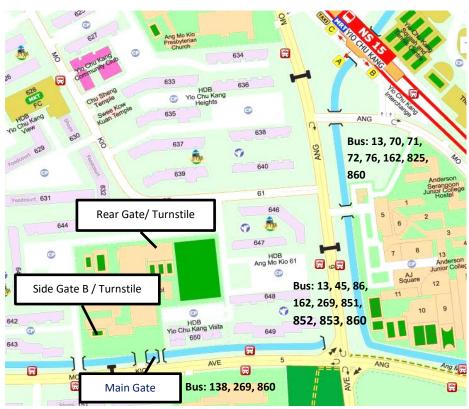
- Monday to Thursday: 7:55 am to 2:45 pm and Friday: 7:55 am to 12:30 pm
- Students are strongly encouraged to report to school before 7:55 am
- Each lesson period is 35 minutes (except for periods 10 & 11 which are 30 minutes each)
- A 10-minute Snack break within class is scheduled during periods 4 or 5
- A 35-minute Lunch break is scheduled on one of the periods between 6 and 8
- Co-Curricular Activities (CCAs) are conducted after curriculum hours from 3:15pm to 5:45pm

2. Getting to School

- Nearest MRT Station: Yio Chu Kang (NS 15)
- Bus services: 13, 45, 70, 71, 72, 76, 86, 138, 162, 269, 825, 851, 852, 853, 860
- Students can gain access to the school via:

Day	Main Gate	Side Gate B/*Turnstile	Rear Gate/*Turnstile
Monday to	• 6:30 am – 6:00 pm	• 7:30 am – 7:55 am	• 7:00 am – 7:55 am
Thursday		• *2:45 pm – 6:00pm	• 2:45 pm – 3:15 pm
		(Exit only)	• *2:45 pm – 6:00 pm
			(Exit only)
Friday	• 6:30 am – 6:00 pm	• 7:30 am – 7:55 am	• 7:00 am – 7:55 am
		*12:35 pm – 6:00 pm	• 12:35 pm – 1:05 pm
		(Exit only)	• *12:35 pm – 6:00 pm
			(Exit only)

• Car/Taxi: Vehicles may enter the school to drop off students at the car porch. Main gate gantry will be closed from 8.00 am onward.



SUBJECTS OFFERED AT SECONDARY ONE

1. General Subjects

Subjects	Course			
All these subjects are conducted during school curriculum time.	Common Curriculum	G3 Express	G2 Normal (Academic)	G1 Normal (Technical)
ENGLISH		٧	٧	٧
MOTHER TONGUE LANGUAGES		٧	٧	٧
MATHEMATICS		٧	٧	٧
SCIENCE		٧	٧	٧
LITERATURE		٧	٧	
GEOGRAPHY		٧	٧	
HISTORY		٧	٧	
SOCIAL STUDIES				٧
COMPUTER APPLICATIONS				٧
FOOD AND CONSUMER EDUCATION	٧			
DESIGN AND TECHNOLOGY	٧			
ART	٧			
MUSIC	٧			
CHARACTER AND CITZENSHIP EDUCATION	٧			
PHYSICAL EDUCATION	٧			
APPLIED LEARNING PROGRAMME (ALP)	٧			
LEARNING FOR LIFE PROGRAMME (LLP)	٧			

2. Mother Tongue Languages

Secondary One students who are given approval by MOE to take Higher Mother Tongue Languages or 3rd Language will have to attend lessons at external centres. For students taking 3rd Language, please confirm your acceptance and register at the respective language centres:

Language Centre Posted To	Registration
Malay Special Programme and	Students to refer to the respective school website for
Chinese Special Programme	instructions on registration.
Zonal Centres	
MOE Language Centres	Students to confirm the acceptance of the offer and
(Bishan and Newton)	complete the online registration at:
	https://www.moelc.moe.edu.sg/ from 21 December 2023,
	9am to 4 January 2023, 5pm.

Parents / Students who have questions regarding Higher Mother Tongue Languages, Asian Languages (Japanese, Arabic or Bahasa Indonesia) or Foreign Languages (French or German) at the MOE Language Centres, please email Ms Goy Yap Ching (HOD Mother Tongue Language): goy yap ching@schools.gov.sg by 21 December 2023.

3. Full Subject-Based Banding (FSBB)

Lower Secondary N(A) and N(T) students can take English, Mathematics, Science and/or Mother Tongue Languages at a more demanding level if they meet the PSLE eligibility criteria at the start of the year in Secondary 1, or school-based criteria after the Secondary 1 mid-year and year-end assessments.

Eligible students from N(A) and N(T) courses can take Geography at a more demanding level at Secondary 2 if they meet the school-based criteria after the Secondary 1 year-end assessments.

PSLE Eligibility Criteria

Course	PSLE Achievement Level	PSLE Foundation Achievement Level	Option to offer subject at
N(A)	AL 5	-	Express
NI/T\	AL 5	-	Express / N(A)
N(T)	AL 6	AL A	N(A)

School-Based Criteria for Insert after Secondary 1 Mid-Year and Year-End assessments

Course	School-based Results	Option to offer subject at
N(A)	75% or higher in specific subject	Express level starting from next semester
N(T)	75% or higher in specific subject	N(A) level starting from next semester

4. Art Elective Programme (AEP) and Music Elective Programme (MEP)

The secondary level AEP and MEP are four-year curriculum programmes which focus on in-depth and critical learning to deepen students' conceptual understanding of Art/Music. Application is only applicable to Secondary 1 Express, Normal (Academic) and Normal (Technical) students with potential, aptitude and passion in art or music.

In light of the required commitment to the programme, students may take AEP/MEP in place of lower secondary Design & Technology (D&T) and Food & Consumer Education (FCE) lessons to manage their curriculum time and learning load. At the Upper Secondary level, they will hence not be eligible to offer D&T and Nutrition & Food Science (NFS).

Prospective students and parents are advised to check the official AEP and MEP webpages for latest updates:

• AEP: https://moe.gov.sg/aep

MEP: https://moe.gov.sg/mep

Please email Ms Hoon Siew Hui (HOD Design & Enterprise) hoon siew hui@schools.gov.sg if your child/ward is keen in applying for AEP or MEP. More information on this will be sent to you via Parents Gateway as well.

CO-CURRICULAR ACTIVITIES (CCA) and CCA ORIENTATION & SELECTION

CCAs are an integral part of our students' holistic and well-rounded education. They help to nurture desirable qualities in our students so as to prepare them to adapt and thrive in a rapidly changing world. As part of the Orientation Programme, the school will be holding trials and auditions for the Co-Curricular Activities (CCAs).

Every student must participate in **one** CCA chosen from the following categories:

1. Physical Sports

- Badminton (Girls only)
- Basketball (Boys only)
- Floorball (Boys only)
- Netball (Girls only)

2. Uniformed Groups

- National Police Cadet Corps (NPCC)
- Red Cross Youth (RCY)

3. Performing Arts Groups

- Choir
- Concert Band
- English Drama
- Chinese Dance
- Indian Dance
- Malay Dance

4. Clubs

- Digital Animation
- Media Club PA/Audio, Photography and Videography
- Mechatronics, Aeronautics & Robotics (MARs) Club

CCA Orientation and CCA Selection Trials/Auditions

The CCA Orientation will give students the opportunity to discover the CCA that interests them. Students will be briefed on 5 January for more information on CCA Orientation and Selection Trials/Auditions procedures.

Do note that your child/ward will need to stay back for **CCA Orientation and Selection Trials/Auditions** based on their six choices across the four CCA categories (Physical Sports, Performing Arts, Uniformed Groups and Clubs) from **8 January to 1 February 2024.**

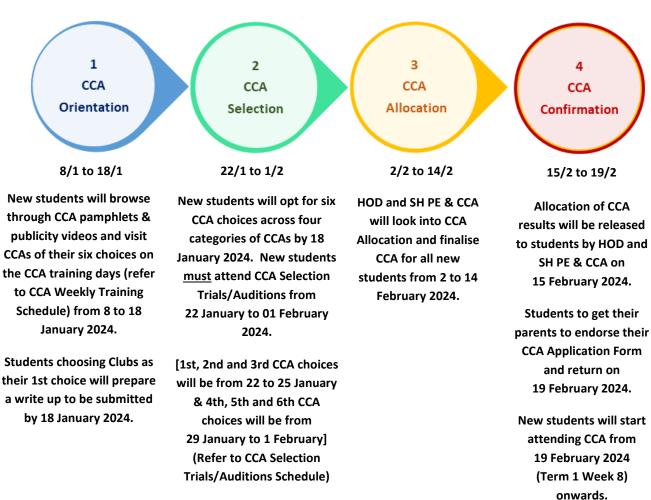
It is strongly recommended that your child/ward refer to **CCA Weekly Training Schedule** on **page 15** for their **visits for CCA Orientation from 8 to 18 January 2024**.

At the end of CCA Orientation period, your child/ward will then make their selection of the six CCA choices. Do refer to **CCA Weekly Training Schedule** on **page 15** and **CCA Application Form** on **page 18** for the selection of the six CCA choices. A hardcopy of this **CCA Application Form** will be issued to your child/ward and it has to be **filled up and submitted on 18 January 2024 (Thursday)**.

It is **compulsory** for your child/ward to refer to the **CCA Selection Trials/Auditions Schedule** on **page 16** and attend CCA Selection Trials/Auditions of <u>all</u> of his/her six CCA choices.

CCA Selection Trials/Auditions period will be as follows:

- a) Your child/ward will attend CCA Selection Trials/Auditions for his/her 1st, 2nd and 3rd CCA choices only from 22 to 25 January 2024 (Week 4)
- b) Your child/ward will attend CCA Selection Trials/Auditions for his/her 4th, 5th and 6th CCA choices only from 29 January to 1 February 2024 (Week 5)



For clarifications, please contact:

- a) SH/PE & CCA, Ms Nurul Ain at Tel: 64560669 (ext 176) or by email <u>nurul ain kamaldin@moe.edu.sg</u>
- b) HOD/PE & CCA, Ms Irene Heng Siew Hoon at Tel: 6456 0669 (ext. 116) or by email heng-siew-hoon@moe.edu.sg

2024 CCA Weekly Training Schedule

CCA Category	Monday	Tuesday	Wednesday	Thursday
	Badminton (Girls) 3.15pm – 5.45pm		Badminton (Girls) 3.15pm – 5.45pm	
		Basketball (Boys) 3.15pm – 5.45pm		Basketball (Boys) 3.15pm – 5.45pm
Physical Sports	Floorball (Boys) 3.15pm – 5.45pm		Floorball (Boys) 3.15pm – 5.45pm	
		Netball (Girls) 3.15pm – 5.45pm		Netball (Girls) 3.15pm – 5.45pm
Uniformed Groups		NPCC 3.15pm – 5.45pm		
ооо. о. о. и р о		Red Cross Youth 3.15pm – 5.45pm		
		Choir 3.15pm – 5.45pm		Choir 3.15pm – 5.45pm
		Concert Band 3.15pm – 5.45pm		Concert Band 3.15pm – 5.45pm
Performing Arts		English Drama 3.15pm – 5.45pm		
Performing Arts		Chinese Dance 3.15pm – 5.45pm		Chinese Dance 3.15pm – 5.45pm
			Indian Dance 3.15pm – 5.45pm	
			Malay Dance 3.15pm – 5.45pm	
	Digital Animation 3.15pm – 5.45pm	Digital Animation 3.15pm – 5.45pm		
Clubs	Media Club 3.15pm – 5.45pm	Media Club 3.15pm – 5.45pm		Media Club 3.15pm – 5.45pm
		MARs Club 3.15pm – 5.45pm		MARs Club 3.15pm – 5.45pm

Note:

- 1. For Physical Sports and Clubs CCAs, there will be additional training during National School Games (NSG) competition periods.
- 2. For Performing Arts CCAs, there will be additional training during Singapore Youth Festival (SYF) presentation periods.
- 3. For Uniformed Groups, there may be additional involvement on non-CCA days for activities organised by the NPCC and Red Cross Youth Headquarters.

2024 CCA Selection Trials / Auditions Schedule

CCA Category	Monday	Tuesday	Wednesday	Thursday
	Badminton (Girls)		Badminton (Girls)	
	3.15pm – 4.45pm		3.15pm – 4.45pm	
	Venue: Hall		Venue: ISH L2	
		Basketball (Boys)		Basketball (Boys)
		3.15pm – 4.45pm		3.15pm – 4.45pm
Physical Sports		Venue: ISH L2		Venue: ISH L2
i ilyoidai opoi to	Floorball (Boys)		Floorball (Boys)	
	3.15pm – 4.45pm		3.15pm – 4.45pm	
	Venue: ISH L2		Venue: Hall	
		Netball (Girls)		Netball (Girls)
		3.15pm – 4.45pm		3.15pm – 4.45pm
		Venue: ISH L1		Venue: ISH L1
		NPCC		
Uniformed		3.15pm – 4.45pm Venue: D103		
Groups		Red Cross Youth		
Groups		3.15pm – 4.45pm		
		Venue: E103A		
		Choir		Choir
		3.15pm – 4.45pm		3.15pm – 4.45pm
-		Venue: Music Room		Venue: Music Room
		Concert Band		Concert Band
		3.15pm – 4.45pm		3.15pm – 4.45pm
		Venue: Band Room		Venue: Band Room
		English Drama		
		3.15pm – 4.45pm		
		Venue: Dance Studio 2		
Performing Arts		Chinese Dance		Chinese Dance
		3.15pm – 4.45pm		3.15pm – 4.45pm
		Venue: Dance Studio 1		Venue: Dance Studio 1
			Indian Dance	
			3.15pm – 4.45pm	
			Venue: Dance Studio 1	
			Malay Dance	
			3.15pm – 4.45pm	
			Venue: Dance Studio 2	
	Digital Animation	Digital Animation		
	3.15pm – 5.45pm	3.15pm – 5.45pm		
	Venue: Digital	Venue: Digital		
	Learning Lab 1	Learning Lab 1		
Olaska Olaska	Media Club			Media Club
Clubs	3.15pm – 5.45pm			3.15pm – 5.45pm
	Venue: Digital Learning Lab 3			Venue: Digital Learning Lab 3
	reariiiig ran 3	MARs Club		MARs Club
		3.15pm – 5.45pm		3.15pm – 5.45pm
		Venue: Techno Sphere		Venue: Techno Sphere
		. chack recalled opinere	l	. c.i.ac. recinio opriere

Note:

- 1. It is compulsory for your child/ward to go through CCA Selection Trials/Auditions for <u>all</u> six CCA choices.
- 2. Your child/ward will be given a CCA Selection Trials/Auditions Schedule for him/her to plan out the sessions to attend.
- 3. Your child/ward will need to attend CCA Selection Trials/Auditions for his/her 1st, 2nd and 3rd CCA choices only from 22 to 25 January (Week 4).
- 4. Your child/ward will need to attend CCA Selection Trials/Auditions for his/her 4th, 5th and 6th CCA choices only from 29 January to 1 February (Week 5).
- 5. If your child/ward selects any of the 3 Clubs CCAs (Digital Animation, MARs, Media Club) as their <u>first</u> choice, he/she will be required to supplement their application with a write-up on their interests, prior experience and samples of their previous work **by 18 January 2024**.

SAMPLE OF CCA APPLICATION FORM 2024

Hardcopy will be issued to your child/ward when school reopens.

Part A – To be f (Thursday).	illed in after the CCA C	Prientation and submitte	ed to Form Teacher by 18 January 2024
Name:			Index Number :
	(Full name in class	list)	
Class in 2024:	Sec CCA(s	s) participated in previou	s school 2023 :
choice must inc	lude a CCA in EACH of ting 1 for Clubs (Digita de and link to submit nool reopens.	the following category I Animation, Media Club the write-up can be fou	A where 1 is your first top choice. Your below. See example in the overleaf. or MARs), you are required to submit a and in the hardcopy form which will be
Physical Spo	rts Uniformed Gro	ups Performing Art	ts Clubs
Badminton (Girls)	NPCC	Choir	Digital Animation
Basketball (Boys)	Red Cross Youth	Concert Band	Media Club - PA/Audio, Photography & Videography
Floorball (Boys)		English Drama	Mechatronics, Aeronautics and Robotics (MARs)
Netball (Girls)		Chinese Dance	
		Indian Dance	
	ion of your choice in CCA tion Trials/Auditions first.	Malay Dance does not guarantee a place	e in the CCA as there is a need to clear
		ition and submitted thro	ugh Form Teacher by 19 February 2024
(Monday).	N OF ACCEPTANCE IN C	·CA	
	my child's confirmed C		
• I acknow	wledge my child/ward I	nas been selected for the	e above CCA.
			training sessions and submit relevant m CCA to the teacher-in-charge.
Date		Name & Signati	ure of Parent / Legal Guardian

INDICATION OF CCA CHOICES IN RANK ORDER (SAMPLES)

Sample 1

Physical Sp	oorts	Uniformed G	roups	Performing A	Arts	Clubs	
Badminton		NPCC	1	Choir	4	Digital Animation	5
(Girls)							
Basketball	2	Red Cross		Concert Band		Media Club -	
(Boys)	_	Youth				PA/Audio,	
(20,0)						Photography &	
						Videography	
Floorball	3			English Drama		Mechatronics,	6
(Boys)						Aeronautics and	
(20)5)						Robotics (MARs)	
Netball				Chinese Dance			
(Girls)							
				Indian Dance			
				Malay Dance			

Sample 2

Physical S _I	orts	Uniformed (Groups	Performing A	Arts	Clubs	
Badminton (Girls)	5	NPCC		Choir	3	Digital Animation	
Basketball (Boys)		Red Cross Youth	4	Concert Band	2	Media Club - PA/Audio, Photography & Videography	
Floorball (Boys)				English Drama		Mechatronics, Aeronautics and Robotics (MARs)	6
Netball (Girls)				Chinese Dance	1		
				Indian Dance			
				Malay Dance			

SECONDARY ONE ORIENTATION PROGRAMME

	Day 1 – Tuesday, 2 January 2024				
Time	Activities				
0800 - 0830	Attendance Taking in the Hall				
	Welcome to the YCKSS Family				
	Singing of National Anthem & Pledge Takir				
0830 – 0905	Principal's Welcome Address & Briefing by	HOD / Student Management			
	Sec 1A, 1B, 1C	Sec 1D, 1E, 1F			
0905 – 0940		Character and Citizenship Education			
0940 – 1015	The YCKSS Amazing Quest	Character and Citizenship Education			
1015 – 1050	0905 – 0915: Amazing Quest briefing	Form Teacher Time			
	0915 – 1045: The YCKSS Amazing Quest	 Class bonding by Form Teachers 			
	1045 - 1050: Return to class	Issue Individual Student Details			
		Report for Year 2024 for updating			
1050 – 1125	Recess (Guided by Student Leaders)				
1125 – 1200	Character and Citizenship Education	The YCKSS Amazing Quest			
1200 – 1235	Character and Citizenship Education	1125 - 1135: Amazing Quest briefing			
1235 – 1310	Form Teacher Time	1135 - 1305: The YCKSS Amazing Quest			
	Class bonding by Form Teachers	1305 – 1310: Return to class			
1310 - 1345	Issue Individual Student Details	Form Teacher Time			
	Report for Year 2024 for updating	Reflections on Day 1 Orientation &			
	Reflections on Day 1 Orientation &	briefing for Day 2.			
	briefing for Day 2.				
1345	Early Dismissal for Sec 1 Students				

Instructions to Sec 1 Students for Day 1 Programme:

Reporting Venue

- o At 7:55am, report to the school hall for attendance taking.
- o Be seated in the row where your class is allocated.
- At 8:25am Flag Raising Ceremony

Things to bring and note on Tuesday, 2 January 2024

- Bring the following:
 - Stationery & a storybook to read in the morning
 - o Colour pencil and / or marker pens
 - Cash for recess
 - Water bottle for the YCKSS Amazing Quest.
- Early dismissal at <u>1:45 pm</u> for Sec 1s to ease transition and help students adjust to Secondary School curriculum hours.
- Be attired in YCKSS PE T-shirt and shorts. If the YCKSS PE attire is not available, you can wear your Primary school PE T-shirt and shorts.

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	Day 2 – Wednesday, 3 Jai	nuary 2024			
Time	Activities				
0800 – 0830	Attendance Taking in Classrooms Singing of National Anthem & Pledge Takir	ng			
0830 – 0905	2024 School Theme and School Safety				
0905 – 0940	Year Head Address & Talk by VP on School	Safety			
	Sec 1A, 1B, 1C	Sec 1D, 1E, 1F			
0940 - 1015 1015 - 1050 1050 - 1125 1125 - 1200	 Form Teacher Time Collection of Updated Student Particulars & Update class contact	Growth Mindset Game 0940 – 0950: Briefing and Grouping 0950 – 1120: Growth Mindset Game 1120 – 1125: Debrief			
1200 – 1235	Briefing on Applied Learning Programme & Eco ACE Programme	(ALP), Learning for Life Programme (LLP)			
1235 – 1310	Growth Mindset Game	Form Teacher Time Collection of Updated Student			
1310 – 1345	1235 – 1240: Briefing and Grouping 1240 – 1410: Growth Mindset Game	Particulars & Update class contact list Our Classroom 2024			
1345 – 1415	1410 – 1415: Debrief	Class Committee & Class BuddiesBriefing on Movie Outing on Day 3			
1415	Early Dismissal for Sec 1 Students				

Things to bring and note on Wednesday, 3 January 2024

- Bring the following:
 - o Stationery & a storybook to read in the morning
 - o Updated Student Particulars form issued on 2 January 2024
 - Sec 1 Orientation Journal
 - Cash for lunch
- Early dismissal at <u>2:15 pm</u> for Sec 1s to ease transition and help students adjust to Secondary School curriculum hours.
- Be attired in YCKSS School Uniform. If the YCKSS School Uniform is not available, you can wear your Primary School Uniform.

	Day 3 – Thursday, 4 January 2024
Time	Activities
0800 – 0830	Attendance Taking in Classrooms
	Singing of National Anthem & Pledge Taking
0830 – 0940	Form Teacher Time
	Issuing of Class Timetable
	Briefing on how to read the timetable and Learning Groups classroom
	locations
	 Movement to Learning Groups classrooms (Trial practice)
	Briefing on Movie Outing
0940 – 1000	Depart YCKSS for Seletar Mall
1000 – 1030	Photo-taking & Purchase of Snack & Drinks (Optional)
1030 – 1230	Cohort Bonding Activity
	Movie Screening – Wonka
	Movie duration is 2 hours. Rating is PG 13
1230 – 1310	Return to YCKSS
1310 – 1345	Lunch
1345 – 1445	Post-Movie Reflection & Discussion
1415 – 1445	Introduction to Peer Support Lesson Package
1445	School Dismissal

Things to bring and note on Thursday, 4 January 2024

- Bring the following:
 - o Stationery & a storybook to read in the morning
 - Sec 1 Orientation Journal
 - o Cash for movie snack & drinks (Optional) and lunch
 - Jacket (Optional) for movie outing
- Normal school dismissal at 2:45 pm.
- Be attired in YCKSS Sec 1 Level Discovery (red) T-shirt and school pants / skirt. If the YCKSS School pants / skirt is not available, you can pair the Level Tee with your Primary School Uniform school shorts / skirt / pinafore.

Day 4 – Friday, 5 January 2024							
Time	Activities						
0800 - 0830	Attendance Taking in Classrooms						
	Singing of National Anthem & Pledge Takin	g					
	Sec 1A, 1B, 1C Sec 1D, 1E, 1F						
0830 – 0905	Briefing on National Digital Literacy Inner Self-Building and Mental						
0905 – 0940	Programme (NDLP) Resilience Workshop						
0940 – 1015	Recess						
1015 – 1050	Inner Self-Building and Mental	Briefing on National Digital Literacy					
1050 – 1125	Resilience Workshop Programme (NDLP)						
1125 – 1200	Briefing on Co-Curricular Activities (CCAs) &						
1200 – 1235	Reflection on Secondary 1 Orientation Programme						
1235	School Dismissal						

Things to bring and note on Friday, 5 January 2024

- Bring the following:
 - $\circ\quad$ Stationery & a storybook to read in the morning.
 - o Sec 1 Orientation Journal
- Be dressed in YCKSS PE T-shirt and shorts. If the YCKSS T-shirt and shorts are not available, you can wear your Primary school PE T-shirt and shorts.

COMMUNICATION PLATFORMS

1. School Website: https://yiochukangsec.moe.edu.sg/

Our school website provides key information of school programmes and activities. You can also visit our e-Open House which is accessible from the school website.



2. Parents Gateway (PG)

This is an application developed by the Ministry of Education and GovTech. It is a one-stop portal for parents to receive Letters from the Principal, important announcements such as consent forms for school activities and bookings for Parent Teacher Conference etc. The app also has a feature to enable you to make payments directly to the school via PayNow so that you can minimise the cash your child needs to bring to school. Parents are highly encouraged to use this as all MOE schools are adopting a more paperless form of communication.

If you do not have the Parents Gateway application yet, please refer to the link below to sign up.

https://yiochukangsec.moe.edu.sg/our-family/parents-gateway

3. Emails

Parents/Guardians can email queries to our generic school e-mail address yckss@moe.edu.sg. Alternatively, you may email individual teachers directly.

4. Telephone calls: 64560669

You may call for a teacher via the general hotline. The school may also contact you regarding your child/ward. Do ensure to update if there are any changes to contact numbers. You can email the school to inform us officially.

5. Social Media Platforms

Do follow us on our Facebook and Instagram accounts to get updates on school programmes.

- Facebook: https://www.facebook.com/yiochukangsec
- Instagram: https://www.instagram.com/yiochukang-sec
- Youtube: https://go.gov.sg/yckssyoutube

6. Parents' Engagement Session & Parent Teacher Conference

Parents' Engagement Session

A face-to-face Parents' Engagement Session will give you a chance to find out more about the Secondary 1 school programmes and information about Secondary School education. The session is an opportunity to interact with the school leaders, key personnel and form teachers of your child.

	Secondary 1 Parents Engagement Session 13 January 2024 (Saturday) 9:00 am to 12:00 noon
Time	Venue: School Hall Agenda
9:00 am – 9:10 am	Opening Address by Principal, Mrs Betty Chow
9:10 am – 10:00 am	 Full Subject Based Banding by HOD Science, Ms Alicia Lock Student Development & Support by HOD Student Management, Mr David Goh Assessment Policy, Applied Learning Programme, Learning for Life Programme, Sec 1 Outdoor Adventure Cohort Camp (15 to 18 April 2024) & Parents Engagement by Year Head (Lower Sec), Ms Kelly Cho
10:00 am – 10:30 am	 CCA Briefing by HOD/ PE & CCA, Ms Irene Heng Q&A
10:30 am – 11:00 am	 Briefing on YCKSS Digital Education Programme & Purchase of Personal Learning Device (iPad) by HOD ICT, Mr Brandon Chin Q&A
11:00 am – 12:00 noon	Meet the Form Teachers in the Sec 1 Classrooms

The invitation to register will be made available to parents on **2 January 2024**, via Parents Gateway. Kindly respond via Parents Gateway by **5 January 2024**.

Parent Teacher Conference

At the end of each semester, the Form Teachers will conduct a Parent Teacher Conference via phone calls or in person. This is to provide holistic feedback on the students' development and to discuss areas for growth. This discussion is an important partnership that encourages our students in their journey of personal mastery.

USEFUL RESOURCES FOR PARENTS

Here are some useful resources for parents/guardians to help prepare your child/ward for Secondary School Education:

1. Secondary School Programmes by MOE

https://www.moe.gov.sg/education-in-sg/our-programmes/secondary

2. Social Emotional Learning Resources for Parents

https://www.moe.gov.sg/education-in-sg/our-programmes/social-and-emotional-learning/sel-resources-for-parents

3. Cyber Wellness

https://www.moe.gov.sg/education-in-sg/our-programmes/cyber-wellness

4. Education & Career Guidance

https://www.moe.gov.sg/education-in-sg/our-programmes/education-and-career-guidance

5. Parent Kit

https://www.moe.gov.sg/parentkit

FREQUENTLY ASKED QUESTIONS (FAQs)

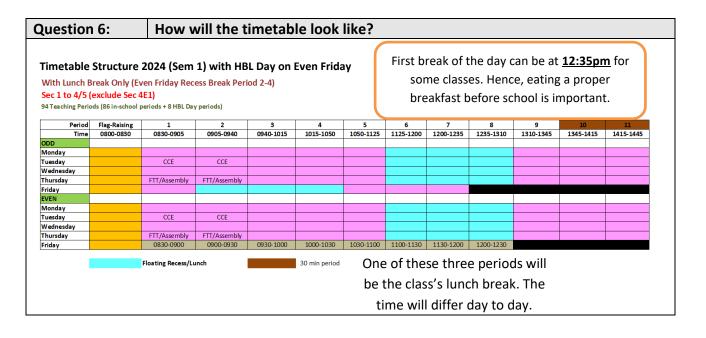
Question 1:	What is Personalised Digital Learning Programme (PDLP) in Yio Chu Kang Secondary School like? Do we need to purchase a device?				
Answer:	After careful consideration based on portability, durability and teaching and learning affordance, the Personal Learning Device (PLD) selected for use at YCKSS is the Apple iPad with the accompanying Apple Pencil and Keyboard Combo .				
	The school will share more about our school's PDLP and the procedure to purchase of the device on 13 January 2024 during the Parents' Engagement Session. No action is required at this point in time. For more information, you can refer to: https://www.yiochukangsec.moe.edu.sg/our-curriculum/Non-Academic-Programmes/Digital-Education/				

Question 2:	What is the school's policy on the use of mobile phone?
Answer:	The rules and policies governing the use of mobile devices in the school aim to ensure the school community is a safe place for all students and staff, for students to learn values and self-management skills, and for learning to take place with fewer distractions. Mobile devices are not to be used as audio/ gaming devices.
	Use of mobile devices including, but not limited to, mobile phones, tablets and laptops must be switched off and kept in the school bag or pocket once students enter the school compound.
	For the duration of curriculum time, the mobile devices must remain switched off. This includes recess, remedial lessons, enrichment programmes, workshops and CCAs unless authorised by teacher. After curriculum hours, students can use mobile devices only in the foyer (outside General Office) and canteen.
	Students who urgently need to contact parents can use the phone in the General Office. Parents can contact their children through at 6456 0669 during office hours.
	No unauthorised use, modifications, uploading or distribution of audio, image and video recordings are allowed in any form, unless explicit permission has been sought and given.
	Any violation or suspected inappropriate use of the mobile device will result in the device being withheld and checked as a disciplinary measure or for the purpose of investigation.
	The school shall not be responsible for the loss of any personal equipment or possession.

Question 3:	What is Home-Based Learning (HBL) like in Yio Chu Kang Secondary School like?
Answer:	Home-Based Learning (HBL) is integrated as a regular feature in the schooling experience for students in secondary schools. This is an important strategy to nurture self-directed and intrinsically motivated learners.
	The arrangement will involve HBL Days that run on alternate weeks. Students will not need to report to school on HBL Days but will learn from home instead. This is part of the larger national initiative to familiarise students with learning using digital devices and in face-to-face settings.
	Here are some details about what HBL Days looks like for YCKSS:
	 Our school adopts a 10-day timetable. The two weeks within the 10-day cycle are called Odd Week (e.g. Term 1 Week 1) and Even Week (e.g. Term 1 Week 2), with dates within each week clearly indicated in the class timetable.
	HBL Days will be held once every fortnight for all levels of students.
	HBL Days are scheduled on alternate Fridays, falling on the Even Weeks (e.g. 12 Jan, 26 Jan).
	 On HBL Days, students will report virtually to their Form Teacher in the morning and follow a timetable for home-based learning for the rest of the day. This timetable is included in the class timetable.
	 Each HBL Day will cover subject curriculum and will be supported by the use of educational technology such as the Student Learning Space (SLS) and Google Classroom. HBL lessons can be online and/or offline such as online research, learning from print materials and writing of reflections.
	 All learning activities on HBL Day are designed for completion at home. Students who do not have appropriate supervision at home may report to school for Home-Based Learning.
	For tips on how you can support your child during HBL Days, you may refer to: https://go.gov.sg/moe-experiencing-blended-learning .

Question 4:	Is Yio Chu Kang Secondary School implementing Full Subject-Based Banding (FSBB)?
Answer:	YCKSS has implemented Full SBB since 2023. Under Full SBB, there will no longer be separate Express, N(A), and N(T) courses, and students will be in mixed form classes where they can interact with peers of different strengths and interests.
	In their mixed form classes, students will take a set of subjects at a common level, amounting to about one-third of curriculum time. This would allow students in mixed form classes to spend curriculum time together in these subjects.
	SBB is offered for the following four subjects for Lower Secondary N(A) and N(T) students: • English Language • Mother Tongue Languages • Mathematics • Science
	If students meet the PSLE eligibility criteria at the start of the year in Secondary 1, or school-based criteria after the Secondary 1 mid-year and year-end assessments, they may consider taking up the subject(s) at a more demanding level.
	For more information on Full Subject Based Banding, you may refer to https://www.moe.gov.sg/microsites/psle-fsbb/full-subject-based-banding/about-full-sbb.html

Question 5:	What is the eligibility rate for the different post-secondary education for YCKSS students?					
Answer:						
	'O' Level Exams	4 Exp 2022	5 NA 2022			
	Flicibility for IC	31%	25%			
	Eligibility for JC	(2021: 34%)	(2021: 0%)			
	Flicibility for Dale	80 %	74%			
	Eligibility for Poly	(2021: 86%)	(2021: 50%)			
		· · · · · · · · · · · · · · · · · · ·	,			
	'N' Level Exams	4 NA 2022	4 NT 202			
	Flightly, for FNA	59%				
	Eligibility for 5NA	(2021: 87%)	-			
	Eligibility for Direct Poly	49%				
	Prog (DPP) via ITE	(2021: 78%)	-			
	Eligibility for 2-year Nitec		90%			
	Course	-	(2021: 89%)			



Question 7:	Without a morning recess break, my child/ward may get hungry before the lunch period. Can there be a recess break?				
Answer:	The reason for not including the recess break is to avoid extending curriculum time which will delay the dismissal time and extend the CCA start and end times.				
	Hence, it is important to ensure that your child/ward eats a proper breakfast before reporting to class. Your child/ward can either eat at home or eat in the canteen before 7.55am.				
	We would also like to encourage our simportant first meal to start the day.	students to have breakfast as this is an			
	There will be a 10 min snack break between periods 3 & 4. Students can choo to bring along healthy snacks and eat during the snack break.				
	Examples of Acceptable Items for	Examples of Unacceptable Items for			
	Snack Break:	Snack Break:			
	1. Biscuits	1. Fried Food			
	2. Bun (e.g. kaya bun, hotdog bun)	2. Rice, Porridge and Noodles			
	3. Bread / Sandwich	3. Sweets			
	4. Cereal (small box)	4. Chocolate Bar			
	5. Dried Fruit	5. Titbits (e.g. Potato Chips)			
	6. Energy Bar (e.g. muesli and oats bar)				
	7. Slice of Cake (without cream)				
	8. Uncut Fruits (e.g. apple and banana)				
	9. Raisins				
	10. Nuts				
	11. Cheese Stick				

Question 8:	Will the canteen be opened in the morning so that my child/ward can purchase food from the stalls for their breakfast?			
Answer:	Minimally two stalls will be opened in the morning for students to purchase food and drinks for their breakfast. The stalls will open by 7.30am.			

Question 9:	What would the day of a YCKSian be like on a regular school day?			
Answer:	Mondays to Thursdays			
	Time	Activities		
	6.00am to	Wake up and get ready for school		
	6.30am	(Some students will have breakfast at home with family)		
	6.30am to 7.00am	Leave home for school		
	7.30 am	Some students may reach school earlier to take their breakfast		
	OR 7.55am	in the school canteen. Students on financial assistance school meals may want to have breakfast in school. OR		
		Students report to class/ school hall. Announcement is made to start morning assembly.		
	8.00am	Singing of National Anthem and Pledge Taking		
	8.05am to 8.30am	Attendance taking, checking in with students or FT Chit-Chat Session		
	8.30am to	Lessons till lunch break (11:25am / 12:00pm / 12:35pm)		
	2.45pm	School Dismissal / 30 minutes break for students having CCA		
	3.15pm	CCA commences		
	5.45pm	CCA ends		
	6.00pm	Students to vacate school by 6pm		
	•	, school ends at 12:35pm. No CCA is scheduled on Fridays. ys, students stay at home for their Home-Based Learning till		

uestion):	What is the subject combination like at Secondary 3? The subject combination varies slightly year on year depending on students' preference and subject to manpower and facilities constraint. You may take reference from the Secondary 3 (2024) subject combination:								
nswer:									
	Expres	s Course	e:						
	Options						Subjects		
		1	2	3		4	5	6	7
	1					ed Humanities Studies with	Additional Math	Pure Chemistry	Pure Physics Or Pure Biology
	3	English Language	Mother Tongue Language	Math	History) Or (Social Studies with Geography)		Principle of Accounts	Combined Science (Physics & Chemistr Or (Biology & Chemistr	Py) Design & Technology Nutrition & Food Science
	Normal Academic Course: Subjects								
	Options	1	2		3		4	5	6
	1								Principles of Account
	2	English	Mother Tongue Language		Math		ed Humanities lies with History)	Combined Science (Physics & Chemistry	Additional Math
	3	Language				(Social Studie	Or s with Geography)	Or (Biology & Chemistry	Design & Technology Nutrition & Food Scien
	Options Choose	Choose 2 3				3	Subjects 4 Basic Mother Tor	ngue Language	5 Smart Electrical Technology
	2	English			Computer Applications (CPA)		Or Science		(SET)

Design & Technology

(Available only for students exempted

from MTL)

and 5th

Subjects

Question 11: What is the Sec 1 Outdoor Adventure Cohort Camp (15 – 18 April 2024)? Answer: YCKSS Sec 1 Outdoor Adventure Cohort 4D3N Residential Camp will be conducted at the MOE Changi Coast Outdoor Adventure Learning Centre. This is part of the National Outdoor Adventure Education Masterplan which MOE has put in place to strengthen the holistic development of all our students. The programme seeks to develop ruggedness, resilience, and build cohesion amongst our children. The camp will be conducted from 15 to 18 April 2024 at Changi Coast Outdoor Adventure Learning Centre. Using the outdoors as the 'classroom' for learning and development, we hope that this camp will offer your child/ward a unique opportunity to work together as a small team and to overcome various outdoor challenges. Through the camp, students will be able to: learn about themselves; build friendships amongst their team and actively help each other to achieve team goals in an inclusive manner; and understand the importance of caring for the environment. MOE has designed the programme to ensure that it is of high quality, supports the school curriculum and is suitable for our students. Activities include high and low elements, journey, outdoor cooking, as well as placed-based activities such as coastal exploration. Inherently, there are risks involved in the conduct of these activities. MOE has conducted risk assessment for these activities and put in place appropriate measures to manage these risks to a suitable level for our students. We would like to assure you that the safety of your child/ward is of the highest priority. All necessary precautions to ensure the safety of our students will be taken. Outdoor Adventure Educators (OAEs) are proficient in outdoor skills and trained in Wilderness First Aid. We seek your cooperation to ensure full participation from your child/ward to enable them to benefit fully from the camp. A consent form and a packing list will be sent out after the Parents Engagement Session on 13 January 2024. Should your child/ward cannot participate in the camp due to medical condition, please inform us through your child's/ward's Form Teacher.